



ENVIRONMENTAL PROTECTION AGENCY

Recommendation for Incentive Award

Instructions:

1. Awards should be based on EPA policy for award types, amounts and approval level (signature) requirements. For additional information on approval level requirements for awards, refer to the EPA Delegations Manual.
2. For detailed information on awards, review the EPA Recognition Policy and Procedures Manual.
3. Complete this form for all Individual Cash Awards (award amount less than \$5000 and FY cumulative is less than \$5000), On-the-Spot Awards (FY cumulative is less than \$5000) and Time-Off Awards.
4. Attach the completed form to the electronic Request for Award. **For Use with FPPS Only – Do Not Send Hardcopy to SPO**
5. Provide a copy of the completed form to the employee when the electronic award has been processed.

Employee Name: Ronna Beckmann Employee ID #: (b) (6)

Position Title (optional): _____ PP-Series-Grade (optional): _____

Organization (optional): _____

Type of Award: ☐ On-the-Spot Award (Individual Cash Award (Non-Rating Based)) ☐ Group Cash Award
☐ Individual Cash Award (Non-Rating Based) ☐ Group Time Off Award
☒ Time Off Award

Total Amount of Award (\$): _____ AND/OR Total Number of Hours: 18.00

Type of Benefits on which the award is based (Cash awards only): ☐ Tangible Benefit ☒ Intangible Benefit

Value of Benefit: ☐ Moderate ☐ Substantial ☒ High ☐ Exceptional

Extent of Contribution: ☐ Limited ☒ Extended ☐ Broad ☐ General

Narrative Justification for Award:

This award recognizes Ronna Beckmann's exceptional support to the congressional/intergovernmental team and the Regional Administrator during a challenging and very busy year. Since October, Ronna's fellow liaisons have needed to focus -often exclusively- on very time-consuming inquiries and issues related to the Agency's unprecedented and ongoing response to the drinking water crisis in Flint, Mich. Ronna has ably assisted her fellow liaisons, the Regional Administrator, the Headquarters Office of Congressional and Intergovernmental Relations and state partners on Flint issues whenever necessary. In addition, Ronna volunteered to pick up assignments for her fellow liaison so they could focus on pressing Flint issues without distraction. All the while, Ronna conscientiously, consistently and seamlessly performed her own regular duties. Thanks to Ronna's readiness and willingness to both assist and back up her coworkers on Flint issues, and to take on additional assignments, other important work did not fall through the cracks and OEC was able to maintain a high level of service to the Congressional offices, federal, state and local partners, the rest of the region and OCIR.

As the Authorizing Official I certify with electronic signature (in FPPS) that all necessary concurrences have been gained for approval of this award in addition to verification that the award amount is not \$5000 or greater and that the FY cumulative award amount(s) for this employee is not \$5000 or greater.



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Employee Name: Ronna Beckmann Employee ID #: (b) (6)

Position Title (optional): _____ PP-Series-Grade (optional): _____

Organization (optional): R5/OEC

Type of Award: ☐ On-the-Spot Award (Individual Cash Award (Non-Rating Based)) ☐ Group Cash Award
☒ Individual Cash Award (Non-Rating Based) ☐ Group Time Off Award
☐ Time Off Award

Total Amount of Award (\$): \$1,975.00 AND/OR Total Number of Hours: _____

Type of Benefits on which the award is based (Cash awards only): ☐ Tangible Benefit ☒ Intangible Benefit

Value of Benefit: ☐ Moderate ☒ Substantial ☐ High ☐ Exceptional

Extent of Contribution: ☐ Limited ☐ Extended ☐ Broad ☒ General

Narrative Justification for Award:

This award recognizes Ronna Beckmann's sustained and exceptional support to the Acting Regional Administrator and OEC during a challenging and busy transition year. Ronna has ably served the acting RA, OCIR, congressional offices and state/local partners on any number of high-profile issues in her assigned states. She has also remained current and well-informed the intricacies of challenging Flint and East Chicago issues which consume a great deal of the acting RA's time and attention. This has enabled her to provide seamless back-up assistance whenever necessary.

As the Authorizing Official I certify with electronic signature (in FPPS) that all necessary concurrences have been gained for approval of this award in addition to verification that the award amount is not \$5000 or greater and that the FY cumulative award amount(s) for this employee is not \$5000 or greater.



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Employee Name: Ronna Beckmann Employee ID #: (b) (6)

Position Title (optional): _____ PP-Series-Grade (optional): _____

Organization (optional): OEC

Type of Award: ☐ On-the-Spot Award (Individual Cash Award (Non-Rating Based)) ☐ Group Cash Award

☒ Individual Cash Award (Non-Rating Based) ☐ Group Time Off Award

☐ Time Off Award

Total Amount of Award (\$): \$2,125.00 AND/OR Total Number of Hours: _____

Type of Benefits on which the award is based (Cash awards only): Tangible Benefit ☐ Intangible Benefit ☒

Value of Benefit: ☐ Moderate ☒ Substantial ☐ High ☐ Exceptional

Extent of Contribution: ☐ Limited ☐ Extended ☐ Broad ☒ General

Narrative Justification for Award:

This award recognizes Ronna's substantial support to the RA, the CoS, the acting DRAs and OEC during a challenging and busy transition year. Ronna has ably served ORA, OEC, OCIR, congressional offices and state and local partners on any number of high-profile issues in her assigned states. She also took initiative in arranging personal introductory visits between the RA and key members of Congress.

☐ As the Authorizing Official I certify that all necessary concurrences have been gained for approval of this award.